

MEMORANDUM FOR: Comptroller

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SUBJECT : Cost Accounting System for Printing and
Reproduction Division's [] PlantREFERENCE : Staff Study dated 1 July 1953 addressed to
Acting DD/A from Chief, General Services
Office; same subject.

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1. A Cost Accounting System for the Printing and Reproduction Division's [] Plant was proposed in the above referenced staff study. This Office was of the opinion that such a proposal had merit and that a Cost Accounting System should be put into operation. This Office further advised that any such system should be worked out in conjunction with your Office and have the full concurrence and approval of your Office. This was done because the study was vague in regard to what the General Services Office desired as a cost system and to assure that such a system would provide necessary and proper information at a cost in line with the amounts involved.

2. I am advised that a draft of the proposed cost system will be submitted to your Office in the next few days for review and concurrence. In view of this, it is deemed advisable to return your memorandum of 14 October, on the same subject, without comment and wait for your review of the proposed system. It appears pertinent to point out at this time, that since the General Services Office desires a cost system and as they have definite ideas as to what is needed for their purposes, that these factors should be given every consideration in review of the proposed system as well as in the determination if the procedure is acceptable on an Agency basis.

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L. K. WHITE
Acting Deputy Director
(Administration)

Attachment: Memo for A-DD/A
dtd 14 Oct 53 fr Comptroller
SA/DDA:WHM:hh (20 Oct 53)

0 - Addressee
✓ 1 - DD/A Chrono
1 - DD/A Subject

1 - Gen. Services

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ORIGINAL DOCUMENT MISSING PAGE(S):

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